

## **MIDLAND MASTERS ATHLETIC CLUB**

### **52<sup>th</sup> ANNUAL GENERAL MEETING**

#### **(VIRTUAL MEETING) HELD ON 30 April 2024**

**PRESENT:** Graham Lamb (Chair), Jill Lamb, Martin Wilkinson, Irene Nicholls, Penny Barber, Wendy Kane, Geoffrey Arnold-Pinchin, Carolyn Derbyshire, Chris Mason, Kelly Butler, Sue Kneill-Boxley,

**APOLOGIES:** Elaine Mee, Mick Smedley, Marcia Smedley, Matt Long, Rita Brownlie, Jill Roginski, Jon Tibke

**WELCOME:** Graham welcomed everyone to the 52<sup>st</sup> AGM.

**MINUTES:** The minutes of the 51<sup>th</sup> Annual General Meeting were approved by the meeting

**MATTERS ARISING:** No matters arising

#### **CHAIRMAN'S REPORT**

Firstly, I want to thank you for attending the AGM today.

This has been another successful year for Midland Masters.

Once again, our first event after the AGM was the MMAC Championships at Nuneaton. In good conditions it was another successful event with a lot of positive responses and many good performances. Huge thanks to Wendy Kane, Elaine Mee and Irene Nicholls for all their organizing of the day and to all the other members of the committee who helped make this a successful event.

That championships saw the handover of the presidency chain of office from Angela Copson to Wendy Kane. Wendy has been a leading official for many years and has been a tremendous supporter of MMAC events, competing and officiating. Playing the key role in organizing our MMAC championships for several years.

Later in the year we asked Paula Willams to be our President Elect another great supporter of MMAC events with her all-round ability. Successful on the international stage in many events and a key reason we do so well in the inter areas championships. The championships were followed by the Inter Areas match at Nuneaton. The team were managed again by Elaine Mee. It looked like it was going to be close but the women and men both won and we picked up the overall trophy.

Jon Tibke did a great job leading the MMAC team in the vet matches and they had a strong season with more people taking part. As part of our support for development of officials, it was suggested by Wendy that we incentivize clubs hosting vets league matches to get youngsters officiating. We then gave the host clubs that did this a small payment.

Matt Long had taken over the Road Race and Cross-Country secretary role and arranged several events over the year for our members to take part including the Edgar Nicholls 10k and on the road the Newcastle 10k and several other events mentioned below

October saw the selection race for the England team for the cross country international, which thanks to Mick Smedley's effort this was held again inside the North Midland's league race at Markeaton Park, Derby. Unfortunately, there was a change of approach on the day by the league, which caused some confusion and confused the results. So, they will not be using that race for selection again. We had several of our members selected for the Glasgow international where they did well.

Unfortunately, November's heavy rain saw the cross-country relays cancelled due to flooding.

December saw the Sneyd 10-mile race with a good turnout of MMAC Members, with Wendy Kane there to present the medals.

January, we returned to holding our cross-country championships inside the Midlands event. With a lot of our members running for their clubs we had a good turn out and a lot of competition in the age groups. Indeed, Gemma Steele not only was our fastest MMAC female runner, she actually won the overall women's race. We were able to award the medals shortly after the race. We also had two spot prizes, in memory of Adrian Lloyd who had loved cross country and had sadly died after collapsing in the event in 2022. February had the Colin Simpson Handicap and thanks to Irene Nichols for sorting out the handicapping and Martin for helping and for the awards Margaret Simpson was there to present them. Which Martin actually won the MMAC award.

We also had the indoors inter areas and again Elaine Mee managed the ladies with Dean Robinson stepping in to lead the men's team. The women's team had a great win and the men were narrowly second and we took the overall title thanks to our women's big win. Great results for this match down in London.

During the year Martin has done his normal excellent job as treasurer and has also opened the club shop to make it easier to buy kit.

Rita, Jill, Carolyn, Sue and Marcia have all been supporting MMAC in their roles.

Matt has now stepped down from the role of Newsletter editor but will continue as road race and cross-country secretary.

We would welcome other people coming forward as several people have multiple roles and in areas like Membership secretary and treasurer, we do want to find people who would be willing to take on the roles in future years and could start to get involved now as an assistant.

Thanks again to all the committee and to our members.

## **TREASURER'S REPORT:**

Annual Financial Report  
Year ending 31st December 2023

The past year has seen an increase in championship activity following the pandemic. At the end of the year, we made a small deficit the as part of the plan to slowly reduce reserve funds.

The committee has continued to keep membership subscriptions at the same level since 2014 and has agreed to continue this for another year. Virtual working and efficiency savings have helped to keep costs down. During this time England Athletic

first claim registration has increased by 90% and general inflation by 33%. Club income and expenditure were similar to the previous year. We continue to support members competing in specific events with £3,807 worth of funding. The Committee agreed to increase competing members support in 2024 with a 25% increase bringing it in line with levels agreed in 2018. Sales of club kit via the website and at championships has proved popular. Kit is sold to members at less than cost price as a service to members. The cost price of club kit has increased with a subsequent small increase in sale price to members. MMAC was founded in 1971 and the president's chain of office has names of over 50 past presidents. Each bar is plated sterling silver with historic significance. Unfortunately, the ribbon is now full and alternative options need to be considered for the future. The Committee discussed the level of cash in the bank (reserve funds) and agreed this is more than is required to cover any risk or future expenditure. It was agreed to reduce this slowly over a few years. Due to increases of bank interest rates the committee approved moving funds in savings to the non-interest-bearing current account in order to remain below current corporation tax thresholds. After being treasurer for 11 years I am in danger of "doing a Putin" by being re-elected annually. I feel a new person should be identified to take on the roll. I am happy to continue until such an individual is identified and provide ongoing support. I would be glad to discuss the role with any interested members. May I thank the committee for their support over the last year.

(Dr) Martin Wilkinson

Honorary Treasurer

April 2024

<b>INCOME</b>	<b>2023</b>	<b>2022</b>
MMAC Membership	£9,908	£10,293
Championships <sup>1</sup>	£3,807	£3,086
Club kit <sup>2</sup>	£714	£1,107
Donations	£93	£67
Bank Interest	£285	£45
<b>Total income</b>	<b>£14,807</b>	<b>£14,598</b>

<b>EXPENDITURE</b>	<b>2023</b>	<b>2022</b>
<b>AFFILIATION</b>		
England Athletics	£1,414	£1,346
BMAF	£2,312	£918
EAMA	£441	£459
<b>CHAMPIONSHIPS</b> <small>Error! Bookmark not defined.</small>		
Competitor support <sup>3</sup>	£3,189	£3,436
Officials	£1,584	£1,738
Facilities	£1659	£1,134
Medals & Awards	£726	£950

	Mid Vets T&F League	£180	£170
	Inter-Area	£400	£350
OFFICE COSTS			
	Online transaction costs <sup>4</sup>	£774	£775
	Newsletter	£448	£463
	Office Supplies	£264	£313
	Insurance	£65	£60
	IT <sup>5</sup>	£120	£15
MISCELLANEOUS			
	Club kit	£759	£2,345
	Donations	£0	£633
	Committee <sup>6</sup>	£271	£71
	Equipment <sup>7</sup>	£803	£0
	<b>Total Expenditure</b>	<b>£15,409</b>	<b>£15,176</b>
	<b>Surplus (Deficit)</b>	<b>(£602)</b>	<b>(£578)</b>

Cash	2023	2022
Cash at the bank	£22,059	£24,018
Membership transactions costs for 2024	£185	£469
	<b>£22,244</b>	<b>£22,487</b>
<b>Purchased items, stock – value @ 31<sup>st</sup> December</b>		
President Chain	£3364	£3,364
Awards & Medals	£1445	£710
Club Kit	£530	£901
Equipment <sup>11</sup>	£953	£100
	<b>£6,292</b>	<b>£5,075</b>
<b>Payments received in advance</b>		
Subscriptions received for 2024 <sup>9</sup>	£2385	£3136
Creditors: Amounts falling within a year <sup>10</sup>	£475	£510
	<b>£2,860</b>	<b>£3,646</b>

### Explanatory Notes

#### 1. Championships

	2023	2022
Cross country	(£118)	(£128 )
Track & Field	£451	(£40 )
10 miles	£105	(£90 )
<b>Profit (deficit)</b>	<b>(£228)</b>	<b>(£258 )</b>

2. Kit sold to members is subsidised by MMAC. 32 vests, 7 tracksuit tops sold.

3. Support provided to those members competing in England vests and Inter-Area at approved events.
4. Online and contactless payments costs for membership and club shop.
5. IT includes website and Zoom costs.
6. Committee costs include committee related travel plus the cost of one physical meeting (including food). All meetings were virtual in the previous year.
7. Equipment includes 2 banner flags and a media wall.
8. Online costs paid for membership subscriptions received for the following year.
9. Membership subscriptions received for the following year.
10. England Athletic first claim member payment received for the following year.
11. Equipment includes new equipment bought in year.

**Scrutineer: Penny Barber**

As recommended by England Athletics, I have scrutinised the Annual Financial Report for the year ended 31st December 2023, prepared by the MMAC Committee. The Report reflects the transactions for the year as recorded in the bank statements, analysed by the Committee, and as adjusted to allocate income and expenditure to their year of operation.

Martin and Penny were thanked for their reports. Both reports were agreed by the meeting

**SECRETARY'S REPORT:**

The London marathon place for 2024 was taken up by Tony Jeffs after our ballot and he completed inside his expected time.

Members are reminded to keep their email addresses up to date on Open Track.

**Constitution**

The Chairman went through the proposed changes to the constitution and these were passed by meeting.

See new constitution at end of minutes

**ELECTION OF OFFICERS:**

The following people were elected

**2024/2025 MMAC COMMITTEE**

President: Paula Williams

President elect:- to be agreed

Chair: Graham Lamb

Vice Chairman: Rita Brownlie

Secretary: Jill Lamb

Membership Secretary: Graham Lamb

Treasurer: Martin Wilkinson

Minutes Sec: Jill Lamb

Walking Secretary: Carolyn Derbyshire  
Handicapper: Irene Nicolls  
T&F Secretary: Elaine Mee  
Asst. T&F Secretary: Vacant  
Road & CC Secretary: Matt Long  
Officials Secretary: Wendy Kane  
Media website: Sue Kneill Boxley  
Records Co-ordinator: Irene Nicolls  
Committee Members: Irene Nicolls, Marcia Smedley  
Newsletter Editor: Jill Lamb  
Asst. Editor: Vacant

Delegates:

MCAA: Rita Brownlie  
EMAA: Irene Nicolls, Graham Lamb  
BMAF: Graham Lamb

Team/Managers:

CC International: Mick Smedley  
Inter-area T&F: Elaine Mee  
MVT&FL: Jon Tibke  
Welfare Officers: Jill Lamb, Martin Wilkinson

**Fixtures for 2024 /2025**

International and National see

[Fixtures - BMAF - British Masters Athletic Federation](#)  
[Fixtures & Events - Masters Athletics UK](#)

MMAC fixtures

President's walk 6<sup>th</sup> Oct 2024 @ Coventry

**Date for next AGM** is provisionally Tuesday 15<sup>th</sup> April 2025

**New constitution**

**1. Name**

The name of the Club shall be the **MIDLAND MASTERS ATHLETIC CLUB**

**Objects**

The objects of the Club shall be: –

- a) A not-for-profit club **that** provides services to promote and organize athletics for women and men over 35 in accordance with BMAF Rules and
- b) that can raise money by any legal means, hold funds in furtherance of a) above

**3. Membership**

- a) Application for membership shall be made on [bmaf.opentrack.run](http://bmaf.opentrack.run) and the required documentation must be provided to validate date of birth and nationality
- b) Each member shall pay a subscription decided at the Annual General Meeting (AGM).
- c) The membership year shall be from 1<sup>st</sup> January to 31<sup>st</sup> December in the same year.

d) Subscriptions shall become due and payable on the 1<sup>st</sup> January in each year. Should an application for membership be received on or after the 1<sup>st</sup> October the subscription paid will be valid until the 31<sup>st</sup> December the following year.

e) Subscriptions must be paid for the current year before a member can compete for the Club or in a Club event.

#### **4. Financial**

- (1) The financial year shall be from the 1<sup>st</sup> January to the 31<sup>st</sup> December
- (2) All financial transactions require the approval of two signatories.
- (3) The committee will appoint a minimum of 3 signatories for the club bank account
- (3) Financial transactions including donations should reflect the objectives within the constitution.

#### **5. Officers**

The Officers of the Club shall be the: –

- a) President
- b) Chairman
- c) Vice-Chairman
- d) Honorary Secretary
- e) Honorary Treasurer

#### **6. Management**

a) The Management of the Club shall be vested in a Committee elected at the AGM and consisting of the following: –

- i. Officers
- ii. Membership Secretary
- iii. Track & Field Secretary
- iv. Assistant Track & Field Secretary
- v. Road & Cross Country Secretary
- vi. Assistant Road & Cross Country Secretary
- vii. Officials Secretary
- viii. Delegates to the Midland Counties AA to the number specified by that Association
- ix. Delegates to the England Athletics Masters Association to the number specified by that Association
- x. One delegate to England Athletics
- xi. One delegate to the British Masters Athletic Federation
- xii. President-elect who may hold another post on the Committee.
- xiii. Race Walking Secretary
- xiv. Media Manager
- xv. Welfare Officers, 1 male and 1 female

b) The Committee shall have the power to co-opt other members who shall have no voting rights on the Committee.

c) The Committee shall meet at least four times a year.

d) A quorum of the Committee shall be **four** members including at least one Officer.

e) Decisions of the Committee shall be taken by simple majority vote; the Chairman shall have the casting vote in the case of a tie.

#### **7. Life Vice Presidents**

- a) Persons who have rendered outstanding service to the Club may be elected Honorary Life Vice President in recognition of their service.
- b) The number of concurrent Life Vice Presidents shall be limited to ten.

#### **8. Annual General Meeting**

- a) An AGM shall be held within four months of the end of the financial year at such time and place as the Committee may decide and the following business will be undertaken if required:–
  - i. Presentation and adoption of the Chairman's Annual Report.
  - ii. Presentation and adoption of the Accounts.
  - iii. Election of Officers
  - iv. Election of Life Vice Presidents.
  - v. Discussion of motions received by the Secretary.
- b) At least one month's notice of the AGM shall be given by publication in the Club Newsletter, on social media and by email to all members.
- c) Motions to be discussed at the AGM must be sent in writing to the Secretary to arrive at least two weeks before the meeting. Motions shall not be amended except to improve clarity or to correct grammatical or typographical errors before the motion is put to the AGM.
- d) The presence of 10 members at the AGM shall constitute a quorum.
- e) Decisions at the AGM shall be taken by simple majority vote of those members present except in the case of a motion to amend the Constitution when a majority of two thirds of those present and voting shall be required.
- f) The AGM shall be chaired by the Chairman, apart from during the election of the Chairman when the incumbent is standing for re-election, the President shall assume the Chair.
- g) The Chairman shall have the casting vote in the event of a tie.

#### **9. Amendment of Constitution**

- a) The Committee may by two thirds majority at a quorate meeting propose amendment of the Constitution. Changes may only be made at an AGM or at an Extraordinary General Meeting (EGM) called for the purpose.
- b) Alternatively, 10 ordinary paid-up members may propose amendments to the Constitution.
- c) The conditions of calling an EGM and voting thereat are laid down in Clause 10.

#### **10. Extraordinary General Meeting**

- a) An EGM may be called by a decision of two thirds majority at a quorate meeting of the Committee or by a petition signed by 10 ordinary paid-up members stating the reason for calling such a meeting.
- b) One month's notice of the meeting shall be given and the meeting shall be held within two weeks of its being properly called.
- c) No business other than that for which the EGM was called shall be discussed.
- d) A quorum for an EGM shall be 30 members.
- e) Voting procedures shall be the same as at the AGM.

#### **11. Disciplinary Procedure**

- a) If it shall appear to the Club Committee that any irregularity or breach of its Constitution, codes of conduct and regulations of BMAF and England Athletics or other matter of concern to it shall have occurred, it shall, at its discretion appoint an individual

(who may or may not be a Club member) or a Committee, which shall include at least one Officer, to investigate with such terms of reference as the Club Committee sees fit.

b) If it shall appear to the Club Committee that there is evidence that any person is in breach of its Constitution or if it shall appear to the Club Committee that the continued membership by any person is detrimental to the Club, the Secretary shall write to the person concerned setting out the alleged breach and invite that person to comment thereon in writing by a specific date which unless the Club Committee directs otherwise, shall not be less than 14 days after the letter was sent.

c) The Club Committee shall then follow the procedures laid down by the relevant governing body.

#### **12. Dissolution**

a) The Club Committee may, by two thirds majority at a quorate meeting, decide to dissolve the Club. They must then call an EGM to consider the motion for dissolution.

b) Alternatively, 10 ordinary paid-up members may petition the Secretary in writing to call an EGM to consider a motion for dissolution.

c) Upon dissolution, any funds remaining or non-monetary assets remaining after all debts have been met will be donated to the British Masters Athletic Federation.

#### **13 General Data Protection Regulation (GDPR)**

Membership data is held on behalf of the club by the British Master Athletic Federation competition management system (OpenTrack). BMAF is fully compliant and is covered by its own Data Privacy statement and Data Retention Policy.

Approved MMAC officers and committee members have access to the

OpenTrack system for the following purposes:

- to manage data related to membership and competitions
- communications to members and those who have entered competitions
- membership renewal
- communication with officials
- identifying members for teams and competition selection.
- identification of members who have elected to receive a postal newsletter.

Marketing preferences and personal data can be accessed by registered members on the BMAF OpenTrack website. Members who wish to opt out of receiving any specific types of information should notify the membership secretary or adjust their preferences on OpenTrack.

Other data retained relates to management of competition and officials' expense claims retained for the purposes of processing and audit.

Downloaded and expense data is deleted or destroyed after the data has served its purpose.

#### **14. Other Matters**

Any matter not covered by the Constitution shall be decided by the Committee whose decision shall be final.

**The Constitution was originally agreed upon at the Annual General Meeting held in November 1993.**

**The Constitution was amended; updated and agreed upon at the Annual General Meeting held on the 17<sup>th</sup> April 2011. The current version was agreed at the AGM on 30<sup>th</sup> April 2024**